

Minutes of a Regular Board Meeting
of the Board of Directors of the Denison Community School District
August 19, 2024

Call to Order President Lambert called the meeting of the Denison Board of Education to Order at 5:30 p.m. on Monday, August 19, 2024.

Members Present: Dr. Derek Lambert, Louis Scheuring, John Held, and Mike Schrum. Rachel Desy arrived at 5:40 p.m.

Members Absent: none

Administration: Kim Buryanek, Superintendent; Mallory Meyer, Business Manager

Board Secretary: Lori Promes

Others Present: Gordon Wolf-Denison Free Press and Lynzie Reisz-NWAEA.

Consent Items: Motion by Scheuring/Held to approve the consent items (agenda, minutes, bills, and financial reports). AYES: Scheuring, Held, Schrum, and Lambert. NAYS: none. Motion Carried.

Personnel Report:

a) Resignation- Motion by Schrum/Scheuring to approve the resignation of: Carolyn Bruck and Madison Wight both Associates and Xiomara Vargas High School Secretary. AYES: Schrum, Scheuring, Held, and Lambert. NAYS: none. Motion Carried.

b) Appointments- Motion by Scheuring/Held to approve the appointments of: Michelle Kasperbauer, Part-time High School Special Education Teacher (she will teach until the end of the first semester); Manual Barroso; Howard Beam and Phyllis Poggensee all transportation (transportation pay rate is not an hourly rate, it is a per route rate); Lexi Beery, Alexis Bergamo, Priscilia Corona, Francia Fernandez and Jailene Melendrez all associate at \$16.28 per hour, Katleyn Blunk Associate at \$20.35 and Angie Miller Associate at \$18.32 per hour, Judy Krohn Health Assistant at \$27.32 per hour. AYES: Scheuring, Held, Schrum, and Lambert. NAYS: none. Motion Carried.

Superintendent Report:

a) **Accept the Independent Auditor's Reports from Nolte, Cornman & Johnson P.C. for the 2022-2023 school year.** Paul Beetner from Nolte, Cornman & Johnson P.C. joined us virtually to review the audit report and answer any questions the board had. Motion by Schrum/Held to accept the Independent Auditor's Report from Nolte, Cornman & Johnson P.C. for the 2022-2023 school year. AYES: Schrum, Held, Desy, Scheuring and Lambert. NAYS: none. Motion Carried.

b) **Waive and consent to any actual, potential or perceived conflict of interest associated with Ahlers & Cooney, PC's representation of the Denison CSD and Western Iowa Tech Community College with respect to the development and expansion of the College-owned facility in Denison and a 28E agreement for the shared use of the facilities-**Dr. Kim Buranyak explained that Ahler's & Cooney, PC represent both the Denison CSD and Western Iowa Tech Community College. They will develop the agreement for us, but want both parties to sign a waiver for the conflict of interest. Motion by Scheuring/Schrum to waive and consent to any actual, potential or perceived conflict of interest associated with Ahlers & Cooney, PC's representation of the Denison CSD and Western Iowa Tech Community College with respect to the development and expansion of the College-owned facility in Denison and a 28E agreement for the shared use of the facilities. AYES: Scheuring, Schrum, Desy, Held, and Lambert. NAYS: none.

- c) **Approve of Emergency Operations Plan**-Dr. Kim Buryanek presented the board with the annual review of the Emergency Operations plan for approval. Motion by Held/Desy to approve Emergency Operations plan as presented. AYES: Held, Desy, Schrum, Scheuring and Lambert. NAYS: none.
- d) **Approval of 2024-2025 Instructional Services Contract with Facts Education Services for St. Rose of Lima Catholic School Services**-St. Rose of Lima Catholic School would like to use Title I funds allocated to them through Denison CSD as the equitable share for a contract with EdFacts. The Iowa Department of Education has not released the Title I allocations for 2024-2025 school year yet. Dr. Kim Buryanek would like the board to approve the contract with EdFacts for \$11,000.00 so St. Rose of Lima can begin the year providing services to the students of St. Rose of Lima. We can amend the contract when the Title I allocations are released and the amount being paid to EdFacts will increase. Motion by Desy/Schrum to approve 2024-2025 Instructions Services Contract with FACTS Education Services for St. Rose of Lima Catholic School. AYES: Desy, Schrum, Held, Scheuring, and Lambert. NAYS: None. Motion Carried.
- e) **Second Reading of 303.5 Administrator Duties, 303.6 Administrator Code of Ethics, 404 Employee Code of Conduct, 404 R1 Employee Code of Conduct Regulation, 501.3 Compulsory Attendance, 501.9 Student Absences-Excused, Rescind 501.10 Truancy-Unexcused Absences, 505.2 Student Promotion-Retention-Acceleration Denison CSD Board Policies**- Dr. Kim Buryanek stated that in order for the district to access the \$50,000.00 state school safety grant for each building we need to adopt the first three policies (303.5, 303.6 and 404) and the regulation (404 R1). The additional policies (501.3, 501.9, 501.10, and 505.2) are revised policies in response to recent changes in legislation. Motion by Scheuring/Schrum to approve Second Reading of 303.5 Administrator Duties, 303.6 Administrator Code of Ethics, 404 Employee Code of Conduct, 404 R1 Employee Code of Conduct Regulation, 501.3 Compulsory Attendance, 501.9 Student Absences-Excused, Rescind 501.10 Truancy-excused Absences, 505.2 Student Promotion-Retention-Acceleration Denison CSD Board Policies AYES: Scheuring, Schrum, Desy, Held and Lambert. NAYS: None. Motion Carried.
- f) **Approval of Use and Royalty Agreement between KLK Holdings, Inc. and Denison CSD**- We have a request from KLK Holdings, Inc (AKA Level 10 Apparel) to enter into an agreement with them. Level 10 Apparel produces high school and collegiate apparel for sale in grocery and drug stores nationwide. They supply high school apparel to many Hy-Vee stores, and, according to Level 10 Apparel, the local Hy-Vee would like to carry Denison High School Apparel. Level 10 gives back 8% of every sale to the school in the form of a royalty. Motion by Schrum/Held to approve use and royalty agreement between KLK Holdings, Inc and Denison CSD. AYES: Schrum, Held, Desy, Scheuring and Lambert. NAYS: None. Motion Carried.
- g) **Update on Broadway Elementary Addition and Renovation**- Dr. Kim Buryanek would like to know if the board is in favor of adding a drop-off loop on the east side of the building that would allow parents to pull off of 16th street to drop their child(ren) off. Board is in favor so we will contact DLR and have them continue to work on plans. Dr. Kim Buryanek would also like feedback from the board if the Board is okay with her making decisions that are not extremely expensive to keep the project moving forward. All the changes will be presented to the Board at some time in a change order. The Board supports the Superintendent making decisions as needed.

Adjournment: Being no further school business a motion to adjourn at 6:13 p.m. was made by Scheuring/Schrum AYES: Scheuring, Schrum, Desy, Held and Lambert. NAYS: none. Motion Carried.

Dr. Derek Lambert, President
Approval of August 19, 2024 Minutes

Lori Promes, Board Secretary