



**Denison Middle School**  
819 Monarch Drive  
Denison, Iowa 51442-1098  
Phone 712-263-3101  
Fax 712-263-6009  
www.denison.k12.ia.us

## Request for Cumulative Records

**Previous School:** \_\_\_\_\_

\_\_\_\_\_  
*Street*

\_\_\_\_\_  
*City/State/Zip*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Fax*

**We have recently enrolled the following student in our district.**

\_\_\_\_\_  
*Student Name*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*Current Grade Level*

**Please send complete school records to:**

Denison Middle School  
1201 Monarch Drive  
Denison, IA 51442

712-263-9393 (Phone)

712-263-5418 (Fax)

**Please include:**

- Grades at the time of withdrawal
- Transcripts
- Attendance Records
- Health Records/Psychological Evaluations
- Discipline Records
- Test Data
- IEP/504 plan
- Limited English Proficiency Test Data

**If the student has an active IEP/504 plan, please fax it as soon as possible. Thank you for your time and cooperation.**

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

*According to the Final Regulations - Family Education Rights and Privacy Act (Buckley Amendment) dated June 17, 1976, it is no longer necessary to obtain written consent to release records.*

\_\_\_\_\_  
*School Official*

\_\_\_\_\_  
*Title*

**D E N I S O N   C O M M U N I T Y   S C H O O L S**