



**Denison Elementary School**  
38 North 20th Street  
Denison, Iowa 51442-1098  
Phone 712-263-3104  
Fax 712-263-8360  
www.denison.k12.ia.us

## Request for Cumulative Records

**Previous School:** \_\_\_\_\_

\_\_\_\_\_  
*Street* *City/State/Zip*

\_\_\_\_\_  
*Phone* *Fax*

**We have recently enrolled the following student in our district.**

\_\_\_\_\_  
*Student Name*

\_\_\_\_\_  
*Date of Birth* *Current Grade Level*

**Please send complete school records to:**

Denison Elementary School  
38 North 20th Street  
Denison, IA 51442

712-263-3104 (Phone)  
712-263-8360 (Fax)

**Please include:**

- Grades at the time of withdrawal
- Transcripts
- Attendance Records
- Health Records/Psychological Evaluations
- Discipline Records
- Test Data
- IEP/504 plan
- Limited English Proficiency Test Data

**If the student has an active IEP/504 plan, please fax it as soon as possible. Thank you for your time and cooperation.**

\_\_\_\_\_  
*Parent/Guardian Signature* *Date*

*According to the Final Regulations - Family Education Rights and Privacy Act (Buckley Amendment) dated June 17, 1976, it is no longer necessary to obtain written consent to release records.*

\_\_\_\_\_  
*School Official* *Title*

**D E N I S O N C O M M U N I T Y S C H O O L S**